



UNIVERSITY OF POONCH RAWALAKOT

SITUATION VACANT

Applications on prescribed forms are invited for contractual appointments against (i) Mega Project "Strengthening of the University of Poonch Rawalakot" Phase-II, (ii) under the scheme "Establishment of Sub-Campuses of Public Sector Universities at District Level Phase-I, Haveli Kahuta.

A. Mega Project:			
No.	Name of Post	No. of Posts	Qualification/Experience/Eligibility Criteria
1-	Project Director / Project Coordinator PPS-9 Salary Package (175,000/- with 5% annual increment)	01	Qualification i. Minimum 16 years education in civil engineering or equivalent qualification with additional experience in project management / construction management / business administration / public administration / sociology / social work / economics / statistics / engineering management from Higher Education Commission recognized University / Institution. ii. At least 10 years relevant post qualification experience in civil works project planning, implementation, monitoring, evaluation, hiring consultants / contractors and procurement in a public sector or well reputed private sector organization. Preference will be given to those who have executed at least one development project not less than Rs. 100.00 million. Maximum Age: 63 years
2-	Assistant / Project Engineer PPS-7 Salary Package (90,000/- with 5% annual increment)	01	Qualification i. B.E. / B. Sc in Civil Engineering from Higher Education Commission recognized University / Institution and registered as a professional engineer with the Pakistan Engineering Council (PEC) ii. At-least 01 year relevant post qualification experience in a public or private organization Maximum Age: 35 Years
3-	Admin Officer PPS-7 Salary Package (90,000/- with 5% annual increment)	01	Qualification Master's degree or equivalent with at least 3 years' experience in the relevant field Maximum Age: 35 Years
4-	System Analyst / IT Specialist PPS-7 Salary Package (90,000/- with 5% annual increment)	01	Qualification 1 st class MCS/BCS/B.Sc. Engineering (Electronic/Computer) having 05 year's rich certified experience of managing networks of at least 250+ machines and relevant certification e.g., CCNA, MCSE / CCP / equivalent. Maximum Age: 35 Years
5-	Overseer / Sub-Engineer PPS-4 Salary Package (40,000/- with 5% annual increment)	01	Qualification 3 years diploma in the requisite technology or equivalent qualification from a recognized institution/ Council Maximum Age: 35 Years
6-	Driver Salary Package (25,000/- with 5% annual increment)	01	Qualification i. At least Matric ii. Valid HTV License Holder with at least 5 years' experience. iii. Physical fitness certificate Maximum Age: 35 Years
7-	Naib Qasid PPS-1 Salary Package (20,000/- with 5% annual increment)	01	Qualification i. At least Matric ii. Physical fitness certificate Maximum Age: 35 Years
B. Sub-Campus Kahuta Haveli:			
1-	Associate Professor (BPS-20) Contract i. Education ii. English iii. CS & IT Salary Package (170,000/- with 5% annual increment)	01 01 01	Qualification Ph.D. in the relevant field from an HEC recognized University/Institution with 10-years of teaching/research experience in an HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization. Research Publications: 10 research publications (with at least 4 publications in the last 5 years) in the HEC recognized Journals. Age: 35-40 Years

2-	Assistant Professor (BPS-19) Contract i. Education ii. English iii. CS & IT Salary Package (150,000/- with 5% annual increment)	01 01 01	Qualification (a) PhD in relevant field from HEC recognized University/Institution. OR (b) i. Master's Degree (Foreign) awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University /Institution. OR ii. M.Phil. (Pakistan) awarded after 18 years of education in the relevant field from Higher Education Commission recognized University /Institution. OR ii. Equivalent Degree awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University /Institution. (With 4-years of teaching/research experience in an HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization) Maximum Age: 35 Years
3-	Lecturer (BPS-18) Contract i. English Salary Package (120,000/- with 5% annual increment)	01	Qualification i. Master's Degree (Foreign) awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University /Institution. OR ii. M. Phil. (Pakistan) awarded after 18 years of education in the relevant field from an HEC recognized University /Institution. OR iii. Equivalent Degree awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University /Institution. (With no 3 rd division in the academic career. Condition of no 3 rd division shall not be applicable in the qualification of appointment as Lecturer in University provided that the candidate holds Ph.D. or equivalent Degree with not more than one 3 rd division in entire academic career). Age: 21-35 Years

GENERAL INSTRUCTIONS

1. Candidates are required to submit attested copies of their degrees, result cards, transcripts & certificates, photos, along with application on prescribed form in-person or through mail/General Post to the Registrar, University of Poonch Rawalakot.
2. Application form(s) can be obtained from the Office of Registrar, University of Poonch Rawalakot, during office hours after payment of **Rs. 1000/-** for the positions mentioned against Sr. No. 1 to 4 of Table-A and Sr. No. 1 to 3 of Table-B and payment of **Rs. 300/-** for Sr. No. 5 to 7 of Table-A on Habib Bank Challan in favour of the Treasurer, University of Poonch Rawalakot. OR can also be downloaded from the University Website www.upr.edu.pk and sent along with bank draft in the name of the Treasurer, University of Poonch Rawalakot.
3. Candidates applying for more than one post shall submit separate application form for each post applied with required documents completed in all respect.
4. The terminal qualification of the candidates must be in relevant subject/ field, however, preference will be given to those having all their academics in relevant subject/ field.
5. Candidates applying for the post of Associate Professor are required to submit applications on prescribed form with **FIVE Sets** of the testimonial along-with the publications
6. Age limit shall not be applicable to regular in-service University employees.
7. In-service candidates must apply through proper channel to avail relaxation in upper age limit
8. Foreign degree holders must provide equivalence certificate issued by the HEC.
9. The candidate must attach Marks Obtained / Total Marks Certificate of all degrees along with application form, CGPA is not acceptable. Otherwise, conversion of CGPA into percentage formula of UPR shall be applied.
10. The relevant experience claimed by the applicants shall only be considered, if supported by documentary proof.
11. Written test shall be conducted, where required / applicable.
12. Preference will be given to AJ&K Nationals.
13. The University reserves the right of cancellation of advertised post, if deemed necessary.
14. The appointments will be purely on contract basis, extendable on the basis of performance / availability of funds and will not entitle the incumbents to claim as a right for permanent absorption.
15. Application forms indicating the posts should reach the office of the Registrar, University of Poonch Rawalakot, with in fifteen days, after the publication of this advertisement.
16. Applications (complete / incomplete) received after the due date will not be considered

REGISTRAR

University of Poonch Rawalakot, Main Campus, Shamsabad, Post Code: 12350

Phone No. 05824-960053, email: registrar@upr.edu.pk, website: www.upr.edu.pk